

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
September 15, 2022 at 10:00 AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8

Present: Ed Burns, Stephanie Ogden, Tom Maher, Scott O'Brien, Matt Fritz
Present Telephonically: Denise Darling, Andrew Staples, Kevin Lorentzen

Consent Agenda:

1. Approved minutes from July 18,2022. August meeting cancelled, no quorum
2. Approved previously submitted vouchers:
 - Vouchers 9082 to 9085A \$5,938.13
 - Vouchers 9086 to 9089 \$167,640.46
 - Voucher 9090 \$2,353.85
 - Vouchers 9091 to 9095 \$11,074.08
 - Vouchers 9096 to 9098 \$2,388.57
 - Vouchers 9099 to 9106 \$320,556.14
 - Vouchers 9107 to 9111 \$63,989.65
 - Vouchers 9112 to 9115 \$17,253.74
 - Vouchers 9116 to 9118 \$126,271.34
 - Vouchers 9119 and 9120 \$3,099.78
 - D1090 to D1100 \$19,341.98
 - P2556 to P2558 \$7,417.67 pay period 7/1-7/15/22
 - P2559 to 2561 \$7,403.01 pay period 7/16-7/31/22
 - P2562 and 2564 \$354.37 July Commissioners
 - P2565 to P2567 \$8,004.80 pay period 8/1-8/15/22
 - P2568 to P2570 \$8,623.13 pay period 8/16-8/31/22
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current

Old Business:

1. Connection Fee Discussion –
 - Kevin Lorentzen with HDR gave a quick overview of the intent of laws
 - Calculate value per ERU to create equity between those who have already paid for a share in the system and those who want a share of the system.
 - Also helps to fund needed future expansion and growth.
 - The rate calculated would be the maximum cost. Board can set rate lower.
 - Current ERU definition per 2016 CIP is 180 gallons per day.
 - Kevin recommends that we don't overcomplicate the report.
2. Plant Report and Update

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- Plant is running fine.
 - Beginning to receive winter supplies: soda ash has been delivered, milk is being ordered.
 - Completing annual maintenance projects
3. UV Project update
- System is in the process of being hooked up.
 - Functional testing is about to start
 - Performance testing will follow.
 - We will be recirculating water within plant while testing.
4. SCADA Project
- System is nearly complete
 - Still a few punch list items and testing
 - Further testing is on hold until UV project is complete.
5. Audit
- Audit is ongoing but should be close to being complete.
 - Remaining concern appears to be emergency declaration for the SCADA project. Auditor is applying various internal tests to determine if this meets their definition of an emergency.

New Business:

1. Yodelin water hookup discussion
- Discussed options – replace tank, hook up, hook up and have a standby tank
 - Concern is not having water for a period of time.
 - What are the compliance issues?
 - Will discuss again at next meeting.

Meeting adjourned at: 10:53AM

Next Regular Meeting:
October 20, 2022

David Sparks-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3