

**STEVENS PASS SEWER DISTRICT**  
**Monthly Meeting Agenda**  
**December 19, 2024 at 10:00AM**  
**34000 N Nason Rd, Leavenworth, WA**  
**Conference Call Phone Number: (978) 990 5073**

**Meeting ID: 334 557 8#**

**Commissioners:** Ed Burns, Stephanie Ogden, Casey Cass

**Consent Agenda:**

1. Approve minutes from November 21, 2024 regular meeting and December 6, 2024 special meetings.
2. Approve previously submitted vouchers:
  - Vouchers 9484 to 9486 \$11,541.54
  - Vouchers 9487 to 9488 \$6,013.87
  - Vouchers 9489 to 9490 \$1,390.00
  - Vouchers 2491 to 9494 \$3,201.97
  - D1269 to D1273 \$12,884.31
  - P2797 to P2799 \$8,869.95 pay period 11/16-11/30/24
  - P2800 to P2802 \$442.94 November Commissioners
3. Related Party Transactions
  - Stevens Pass Mountain Resort monthly service fee is current.

**Old Business:**

1. Plant Report and Update
2. Board Elections:
  - President
  - Secretary

**New Business:**

1. Budget FYE 2025
  - Revenue - \$1,749,355.76 – includes:
    - Approximately 2% increase.
    - Metered rate \$.3864

**STEVENS PASS SEWER DISTRICT**  
**Monthly Meeting Agenda**  
**December 19, 2024 at 10:00AM**  
**34000 N Nason Rd, Leavenworth, WA**  
**Conference Call Phone Number: (978) 990 5073**

**Meeting ID: 334 557 8#**

- Single family rate \$707.47
  - Uses of cash - \$2,070,302.31 – includes:
    - COLA 2.35%
    - Additional USDA loan paydown of \$200,000
    - Capital Projects and Purchases - \$493,000
    - Comprehensive Plan - \$200,000
    - O&M Update - \$225,000
    - Legal Fees - Handbook - \$8,000
  - 3 year ending balance projections after operating reserve and USDA loan paydown appear to be adequate and reasonable:
    - 2025 - \$2,000,098
    - 2026 - \$673,103
    - 2027 - \$919,027
2. Follow up from December 6, 2024 meeting
- Action items
  - Complaint resolution mechanisms
  - Occupational health resources