

**STEVENS PASS SEWER DISTRICT**  
**Monthly Meeting Minutes**  
**October 20, 2022 at 10:00 AM**  
**34000 N Nason Rd, Leavenworth, WA**  
**Conference Call Phone Number: (978) 990 5073**  
**Meeting ID: 334 557 8**

**Present:** Tom Maher, Scott O'Brien

**Present Telephonically:** Ed Burns, David Sparks, Stephanie Ogden, Denise Darling, Mish Eggers

Meeting Called to Order at 10:01

**Consent Agenda:**

1. Approved minutes from September 15, 2022 regular meeting
2. Approved previously submitted vouchers:
  - Vouchers 9121 to 9124 \$6,398.38
  - Vouchers 9125 to 9127 \$8,964.37
  - Vouchers 9128 to 9132 \$12,634.36
  - Vouchers 9133 to 9134 \$1,170.00
  - D1101 to D1107 \$14,151.63
  - P2571 to P2573 \$7,705.36 pay period 9/1-9/15/22
  - P2574 to P2576 \$7,759.81 pay period 9/16-9/30/22
  - P2577 and P2578 \$236.24 Sept Commissioners
  - P2579 to 2581 \$7,627.97 pay period 10/1-10/15/22
3. Related Party Transactions
  - Stevens Pass Mountain Resort monthly service fee is current

**Old Business:**

1. Plant report and update
  - Plant is running well
  - Still need to receive milk powder
  - Seed drop will be received later today
2. Audit, SCADA, and UV project updates
  - Audit report is likely being written and in peer review stage
  - SCADA project still have a small amount of process testing that needs to wait until UV Project is complete. This includes 'Clean in Place' and 'Maintenance Clean'.
3. Yodelin water hookup
  - Staff will need to put together different scenarios
  - Will likely need to hook up and have a backup storage tank that is pressurized.
  - Larry will be our contact with Yodelin

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4. Connection fee discussion
  - Can we do ourselves using the template or can we find a middle ground that doesn't involve engineers? No, we need to rely upon the engineer's expertise and experience to complete.
  - Can we just have our attorney do this? No, why pay \$600 per hour for an attorney who will need to consult with our engineers?
  - Business Manager will continue discussion with HDR to look for a more cost-effective way.
  - Stephanie will send out similar document from Puyallup.

**New Business:**

1. Winter operations prep is going well.
  - Only outstanding item is receipt of milk powder.
2. Budget development.
  - Will take initial look with a 5% revenue increase. This will be consistent with where we have been over the last several years.

Meeting adjourned at: 10:33AM

**Next Regular Meeting:**  
**November 17, 2022**

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David Sparks-Position #1

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Stephanie Ogden-Position #2

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Ed Burns-Position #3