

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
February 15, 2024 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Present: Ed Burns, Stephanie Ogden, Casey Cass, Tom Maher, Scott O'Brien
Present Telephonically: Denise Darling, Matt Fritz

Meeting called to order at 10:01 AM

Consent Agenda:

1. Approved minutes from December 12, 2023 special meeting and January 18, 2024 regular meeting.
2. Approved previously submitted vouchers:
 - Vouchers 9359 to 9364 \$8,540.26
 - Vouchers 9365 to 9367 \$7,187.00
 - Voucher 9368 \$2,431.81
 - D1204 to D1211 \$14,494.83
 - P2708 to P2710 \$8,639.45 pay period 1/1-1/15/24
 - P2711 to P2713 \$8,881.32 pay period 1/16-1/31/24
 - P2714 \$147.66 January Commissioner
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

Old Business:

1. Plant Report and Update
 - Plant is running well. No issues of note.

New Business:

1. Pay and time off practices.
 - Reviewed Pay and Time Q&A document.
 - The Q&A document helped to delineate norms, policy, and gaps.
 - Operators were asked if there was anything with the document that they were uncomfortable with.
 - Operators were asked if there was anything that made our internal relationships and plant practices seem uncomfortable.
 - Discussed using the plant's daily logbook for verifying attendance.
 - Stated that tensions and stress were leading to a great deal of sensitivity.
 - Pondered the benefits of a facilitated discussion with communication as the subtext in an effort to reduce tensions.

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Meeting adjourned at 11:12 AM

**Next Regular Meeting:
March 21, 2024**

Casey Cass-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3