

**STEVENS PASS SEWER DISTRICT**  
**Monthly Meeting Minutes**  
**May 18, 2023 at 10:00 AM**  
**34000 N Nason Rd, Leavenworth, WA**  
**Conference Call Phone Number: (978) 990 5073**  
**Meeting ID: 334 557 8#**

**Present:** Ed Burns, David Sparks, Tom Maher, Scott O'Brien  
**Present Telephonically:** Stephanie Ogden, Denise Darling

Meeting called to order at 10:00 am

**Consent Agenda:**

1. Approved minutes from April 20, 2023 regular meeting.
2. Approved previously submitted vouchers:
  - Vouchers 9234 to 9235 \$4,247.64
  - Vouchers 9236 to 9239 \$15,685.03
  - Vouchers 9240 \$1,091.00
  - Vouchers 9241 to 9243 \$7,020.50
  - D1144 to D1150 \$15,402.52
  - P2632 to P2634 \$8,418.17 pay period 4/1-4/15/23
  - P2635 to 2637 \$9,039.12 pay period 4/16-4/30/23
  - P2638 to 2640 \$354.32 April Commissioners
3. Related Party Transactions
  - Stevens Pass Mountain Resort monthly service fee is current

**Old Business:**

1. Plant Report and Update.
  - Plant is running well.
  - Prepping for summer.
  - Lots of grease coming into the plant due to additional water.
  - Filter replacement is scheduled for June 19.
2. SCADA and UV Project Updates.
  - SCADA project nearing completion.
  - Final SCADA test is to complete a CIP. Will test CIP functionality when filters area replaced.
  - UV sensor has been replaced and UV system appears to be working properly.
  - Will test and monitor for a few weeks before declaring it complete.
  - Still awaiting O&M updates.
3. Yodelin Lodge connection
  - Still awaiting report from resort's engineers regarding solution to freezing pipe issue under bridge.
  - Business Manager will reach out to resort to see where they are in the process.

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**New Business:**

1. Elections
  - David Sparks has decided that he will not be running for commissioner and will no longer serve once his term is complete at the end of the year.
  - Business Manager will contact King County Elections to determine if RCW allows partial ownership in Yodelin property or LLC ownership to become commissioner.
  - Business Manager will also reach out to resort in an effort to find a resident to serve as a commissioner.
  
2. Truck Replacement
  - 2015 Ford F-150 has 116,000 miles of hard use.
  - Safety is becoming an issue.
  - The transfer case is losing oil.
  - Will be in repair shop next week for an evaluation and probable repair.
  - Other issues include door not wanting to latch.
  - Operations Manager would like to replace it with a new truck.
  - Business Manager will create a vehicle purchase plan and will circulate the vehicle use policy.

Meeting adjourned at 10:47 am

**Next Regular Meeting:**  
**June 15, 2023**

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David Sparks-Position #1

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Stephanie Ogden-Position #2

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Ed Burns-Position #3