

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
July 21, 2022 at 10:00 AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8

Present: Ed Burns, Stephanie Ogden, Tom Maher, Scott O'Brien, Matt Fritz
Present Telephonically: David Sparks

Meeting called to order at 10:01 AM

Consent Agenda:

1. Approved minutes from June 16 2022 Regular Meeting
2. Approved previously submitted vouchers:
 - Vouchers 9072 to 9074 \$20,534.96
 - Vouchers 9075 to 9078 \$74,536.74
 - Vouchers 9079 to 9081 \$8,648.97
 - D1084 to 1089 \$10,881.43
 - P2548 to 2550 \$8,007.72 pay period 6/1-6/15/22
 - P2551 to 2553 \$8,007.72 pay period 6/16-6/30/22
 - P2554 and 2555 \$236.22 June Commissioners
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current

Old Business:

1. Plant Report and Update
 - Plant is running well.
 - UV project is underway
2. Connection Fees
 - Does the District want to proceed?
 - Cost will be approximately \$20k with attorney review
 - The intent is to ensure that we are current and compliant with statutes
 - Still questions about potential outcomes should the decision be made to engage in this task.
 - Could another firm complete this for less?
 - Business Manager will send out an email reminder to submit questions to Business Manager. Business Manager will compile and submit applicable questions to HDR in an effort to gain further information.
3. SCADA Project Update
 - Nearing completion.
 - Working on punch list items

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4. Audit Update
 - Audit is still ongoing. It will cost more than anticipated.
 - Several existing policies will need to be updated. These should be exit items on final report.
 - SCADA project professional services selection and emergency declaration are receiving more stringent review.
 - The draft report should be complete in early August with the final complete a few weeks thereafter.

5. UV Project Update
 - Temporary PAA disinfection system has been installed and the demolition will start next week.
 - The reactors are scheduled to arrive on August 23
 - The project completion appears to be per schedule.

New Business:

1. Significant paving project on US 2
2. There is an intern looking for experience. Is likely only available on weekends.
3. Mish Eggers and Ellen Galbraith from Stevens have expressed an interest in a plant tour. Mish will suggest a date this summer.

Meeting adjourned at 11:05 AM

Next Regular Meeting:
August 18, 2022

David Sparks-Position #1

Stephanie Ogden-Position #2

Ed Burns-Position #3