

**STEVENS PASS SEWER DISTRICT**  
**Monthly Meeting Minutes**  
**March 16, 2023 at 10:00 AM**  
**34000 N Nason Rd, Leavenworth, WA**  
**Conference Call Phone Number: (978) 990 5073**  
**Meeting ID: 334 557 8#**

**Present:** Ed Burns, Tom Maher

**Present Telephonically:** David Sparks, Stephanie Ogden, Denise Darling

Meeting called to order at 10:02 AM

**Consent Agenda:**

1. Approved minutes from January 19, 2023 and February 16, 2023
2. Approved previously submitted vouchers:
  - Voucher 9211 \$114.15
  - Voucher 9212 \$2,138.98
  - Vouchers 9213 and 9214 \$5,159.98
  - D1133 to D1136 \$12,200.50
  - P2616 to P 2616 \$9,177.57 pay period 2/1-2/15/23
  - P2617 to 2619 \$7,726.50 pay period 2/16-2/28/23
  - P2620 to 2622 \$354.32 February Commissioners
3. Related Party Transactions
  - Stevens Pass Mountain Resort monthly service fee is current.

**Old Business:**

1. Plant Report and Update.
  - Plant is generally running well. There has been an issue with the ART (Air Release Tank) running out of water. This is being evaluated.
2. SCADA and UVT Projects.
  - The SCADA project is almost complete. Will complete the Clean in Place once the resort is done operating for the season.
  - The close out includes a request to use some of the contingency budget. We are evaluating and negotiating the contingency budget request.
  - The UVT device is still not working properly. We have issued a non compliance letter. This puts Strider Construction on notice and gives their equipment vendor an attempt to get their system to work properly.
  - The vendor has submitted a new submittal that details their plan. The District and HDR have reviewed and asked for clarification and further explanation of the replacement equipment.

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**New Business:**

1. Arbitrage compliance update
  - Our arbitrage compliance vendor sent a bulk memo that says we should evaluate our arbitrage risk as interest rates are once again going up.
  - Upon a quick review, they decided that we were not at risk and could look again in 2027.

Meeting adjourned at 10:23 AM

**Next Regular Meeting:  
April 20, 2023**

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David Sparks-Position #1

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Stephanie Ogden-Position #2

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Ed Burns-Position #3