

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
June 20, 2024 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Present: Scott O'Brien, Tom Maher

Present Telephonically: Ed Burns, Stephanie Ogden, Casey Cass, Denise Darling

Meeting called to order at 10:03 AM

Consent Agenda:

1. Approved minutes from May 16, 2024 regular meeting
2. Approved previously submitted vouchers:
 - Vouchers 9400 and 9402 \$2,895.39
 - Vouchers 9403 and 9404 \$4,130.30
 - Vouchers 9405 and 9406 \$3,887.36
 - Vouchers 9407 to 9409 \$7,282.86
 - Vouchers 9410 to 9413 \$7,077.98
 - Voucher 9414 \$632.72
 - D1230 to D1236 \$89,164.63
 - P2743 to P2745 \$8,769.26 pay period 5/1-5/15/24
 - P2746 to P2748 \$8,786.89 pay period 5/16-5/31/24
 - P2749 to P2750 \$295.30 May Commissioners
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

Old Business:

1. Plant Report and Update.
 - No violations.
 - Plant is okay.
 - Working on summer maintenance and projects.
 - Will be placing thermistor into Nason Creek next week to begin our required data collection.
2. Resort's Yodelin housing connection update.
 - Project status. Business Manager has been working with resort. No decisions have been made, the resort's engineer is still evaluating potential resolutions.
 - The original line and connection were considered by the District to be temporary. Once it is reconnected, it will continue to be considered temporary as the existing line does not meet District specifications.
 - Resort's Base Area Director – Christie Voos - to attend July 18th meeting to present plans.

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3. Blower Project update.
 - We expect to see a revised Scope of Services very soon.
 - The original Scope of Services was broader than Operations and Business Managers expected.

New Business:

1. Approved Resolution 140 – A resolution updating Resolution 97 – Prepayment of Claims.
 - Resolution allows Accounting Manager to submit and prepay invoices for his/her services and reimbursables with approval of either the President or the Secretary.
 - Designates the President or Secretary as Acting Accounting Manager in the event of the Accounting Manager's absence and empower either position to approve prepayment of claims.
 - This resolution improves the controls over a specific transaction as required by King County's accounting rules.
2. Fire Weather Power Outages.
 - The Plant struggles with power outages. The issues usually increase the quantity and duration of call outs that the operators receive. These call outs run the gamut of issues and resolutions. Sometimes they can be resolved remotely, sometimes the resolution requires an operator to be onsite.
 - Remote Access and SCADA communications may be severely impacted if there is no electricity at the Tye Mill Chairlift. The District relies upon repeaters for data communication. The repeater at the Tye Mill Chairlift is the only repeater that has 'line of sight' communications with the plant, so it is critical to our operations.
 - The Summit Pump Station is inoperable during outages. If the wet well fills to near the point of overflow, we may be required to prohibit water use at the club cabins. This has happened during previous power outages and is very hard on the cabins.